



Code of Conduct for Undergraduate Field Courses

This Undergraduate Field Course Code of Conduct is in addition to the [Department's Code of Conduct](#). Compliance with the Department's Code of Conduct is a requirement for all students and applies equally during field courses.

Fieldwork is an essential part of our degree programme. We want you to enjoy your field experience, but you also need to work safely in the field, and act responsibly, safely and respectfully at all times. You must co-operate by giving consideration to the health and safety of yourselves and others. Note this includes when travelling to and from a Field Course, as well as while on the course itself.

1. Key points

- The University aims to make all fieldwork a safe, rewarding and enjoyable experience for all.
- Refusal to abide by the terms of the Code of Conduct can result in your removal from specific fieldwork activities and potentially from the field course.
- The use of alcohol whilst in scheduled sessions is prohibited.
- The use of recreational drugs is prohibited.
- Staff have the final say regarding student participation in fieldwork exercises.
- The University will not tolerate harassment, bullying, or victimisation in any form. This includes in person, verbally, physically, and by other means such as (but not limited to) social media.
- Staff and students are ambassadors for the University at all times.

2. Key themes

2.1 Alcohol

The use of alcohol is prohibited whilst in scheduled sessions in the field.

Responsible social drinking of legally procured alcoholic drinks on residential fieldwork may be permitted in the evenings after all fieldwork has been completed, subject to the discretion of the

field course leaders. However, you are not permitted to get so intoxicated that you cannot safely carry out your duties and responsibilities that day or on subsequent days. Any participant found to be unable to safely take part in fieldwork through intoxication will be removed from the fieldwork for their own safety, and the safety of others. In this matter, the decision of the field work leaders is final.

2.2 Recreational drugs

Recreational drug use is not permitted in any circumstances and at any time.

2.3 Attendance

You are required to attend all days of fieldwork unless special exceptions have been agreed with field work leaders.

2.4 Accommodation on Residential Fieldwork

In terms of accommodation, please remember that there may be other guests staying in the accommodation, and you are representatives of the University of Oxford. As our ambassadors, you are expected to behave in an appropriate manner. By taking part in a residential field course, you accept responsibility for the good order of the room to which you are allocated. The management within each accommodation venue will be instructed to bill occupants for the cost of damage to a bedroom. Where damage occurs to a public area, the costs will be shared between those identified as responsible.

You must comply with accommodation guidelines on late-evening conduct and guidelines for use of all facilities. These guidelines will vary but usually involve designated times for re-entry to the premises, closure of any residents' bar, and quiet in rooms and corridors. Parties, and anything that could be construed as a party, are not permitted, with the exception of activities approved by course organisers.

3. Relationship of this Code to University policies and Risk Assessments

This Code of Conduct is created in support of the University Health and Safety policies, and the Risk Assessment for the fieldwork taking place. Any breach of the fieldwork Risk Assessment also constitutes a breach of this Code of Conduct.